

September 3rd, 2019

Minutes of a regular meeting of the Council for the Town of Brigus in the Town Hall, September 3rd, 2019 at 7:37 p.m.

MEMBERS PRESENT: Mayor Byron Rodway; DM Wayne Broughton; Councillors, Ralph Trickett; Randy Spracklin & Paul Matthews .

ABSENT: Councillor John Brown and Town Clerk/Manager Wayne Rose.

ALSO PRESENT: Assistant Clerk Katie O'Flaherty and Lorne Youden.

AGENDA: Motion: Trickett/Matthews resolved that our Agenda for September 3rd, 2019 be adopted as circulated with additions. In Favour 5; Opposed 0; Carried.

MINUTES: Motion: Trickett/DM Broughton resolved that the minutes of our last regular meeting held on August 6th, 2019 be adopted. . In Favour 5; Opposed 0; Carried.

ARISING FROM MINUTES

Council noted that the tree obstructing the pole light in Blueberry Place was removed and has made an improvement in lighting.

Development Committee to revisit fence located at 57 Irishtown Road.

Mayor Rodway questioned the number of hours spent by the Assistant Clerk preparing for the Blueberry Festival. The Assistant Clerk noted that the hours were not tracked but there was more hours put into the festival than anticipated as the Blueberry Festival Group had absolutely no help or guidance. Councillor Trickett stated that the Blueberry Festival is now a town event and that there is an expectation for staff to be involved.

Town Clerk/Manager to check with Shed City regarding the shed on Chapel Lane.

Town Clerk/Manager to check on survey for land owned by Council in Englishtown West.

DM Broughton and Councillor Trickett visited property located at 39 Riverhead Road and noted that the enclosed space that was questioned is a storage area.

DELEGATION

Mr. Lorne Youden came to our meeting to speak on street lighting for Keating's Road, services provided by the town to Youden Place and his request for the Town to take over the road at Youden Place. Council advised Mr. Youden that they will visit the area on Keating's Road to determine the possibility of installing street lights. Council also noted that until the Town of Brigus and the Town of Cupids determine ownership, the ongoing agreement for services provided by the Town will be followed. As for the road, again, until ownership is determined they cannot move forward with the road take over and even then it would be pending the road meeting the standards in the Road Take Over policy.

COMMITTEE REPORTS

A. Development Committee:

Mayor Rodway and Councillor Spracklin left the meeting at 7:56 pm due to conflict of interest.

Motion: DM Broughton/Trickett resolved that the applications received from 17 Riverhead Road - Extension be approved subject to the removal of sky lights in the design submitted. In Favour 2 (DM Broughton and Councillor Trickett); Opposed 1(Councillor Matthews); Carried.

Mayor Rodway and Councillor Spracklin returned to the meeting at 8:06 pm.

Councillor Trickett noted that the trim on the shed for 2-6 Chapel Lane must be wide as per Heritage regulations.

Motion: DM Broughton/Trickett resolved that the applications received from 39 Riverhead Road - Shed, 345 CB Highway - Shed and 2-6 Chapel Lane - Shed be approved with noted changes to meet town regulations.. In Favour 5; Opposed 0; Carried.

B. Public Works Committee:

Councillor Matthews reported that progress for the bridge off North Street is moving along and the permit from The Department of Environment and Water Resources has been approved. Councillor Matthews noted that the call for Tender should be ready to go out in the next few weeks.

Councillor Matthews questioned whether Mitchells Lane is private to pedestrian passage.

Motion: Matthews/Trickett resolved that the owner of 26 North Street remove gravel from laneway as it is outside their boundary. In Favour 5; Opposed 0; Carried.

Councillor Matthews requested that the October meeting be moved to October 8, 2019. All except Councillor Trickett agreed with changing the date to October 8.

C. Finance Committee:

Motion: Trickett/ DM Broughton resolved that the bills in the amount of \$23,397.89 be paid. In Favour 5, Opposed 0; Carried.

D. ACOA Committee:

Councillor Trickett noted that the Project Manager has received all information to proceed with pricing for signage, stands, etc. the committee will look where the signs will be fitted. She will check for local quotes before going outside the Province. Also, there has been a request submitted to ACOA to extend the project for December 31st, 2019 to ensure all product is purchased. The committee met and a list of outstanding items to be completed.

E. Blueberry Festival Group:

Councillor Spracklin noted that the festival was a great success even though numbers were down from the previous year. It is hoped that for the next meeting an accurate number can be given on the financial aspect. The Blueberry Festival Group requested that rather than sign the agreement put forth by the old committee, the new group purchase the merchandise if a figure can be agreed on by both parties.

F. Recreation Committee:

NIL

CORRESPONDENCE

<u>FROM</u>	<u>REGARDING</u>	<u>ACTION</u>
Gas Tax	Amendment	Motion
Lorne Youden	Street Lights/Youden Place	Council to look into
Recreation	Report	File
Quotes	Safety Supplies	Motion
Quotes	Exterior Painting, Town Hall	Motion

Motion: Trickett/Matthews resolved that we approve the "Ultimate Recipient Gas Tax Amendment allocation from 2019-2024 in the amount of \$242,348.00 for the Town of Brigus. In Favour 5; Opposed 0; Carried.

The Assistant Clerk received three quotes for Safety Supplies. Martin's Fire Safety Ltd in the amount of \$6,748.20 HST included; K&D Pratt in the amount of \$11,052.11 HST included and Safety Source in the amount of \$16,647.40 HST included.

Motion; DM Broughton/Trickett resolved purchase from Martin's Fire Ltd for Safety supplies in the amount of \$6,748.20 HST included. In Favour 5; Opposed 0; Carried

Motion: Trickett/Matthews resolved we rescind from our July 9, 2019 meeting regarding awarding exterior painting of our Town Hall to Extreme Exterior Painting. In Favour 5; Opposed 0; Carried.

The Town Clerk/Manger received two quotes for the exterior painting of the Town Hall. AAA Contracting in the amount of \$3,200 plus HST and Perry Painting Ltd in the amount of \$3,950.00 plus HST.

Motion Trickett/Matthews resolved we hire AAA Contracting in the amount of \$3,200 plus HST. to complete the exterior painting of our Town Hall subject to committing to complete prior to the end of September. In Favour 5; Opposed 0; Carried

NEW BUSINESS

DM Broughton spoke about the condition of the tennis court and the following motion was made;

Motion: DM Broughton/Matthews resolve that going forward there are to be no holes drilled in the tennis court nor shall the existing holes be cleared out and reused. In Favour 5; Opposed 0; Carried.

Councillor Trickett commented on the approved list for paving noting that he felt the section of pavement before the Grave Yard in Cemetery Road should be paved. Council to revisit.

Town Clerk/Manager to contact Concord to determine which sections are listed to be Cold Plained.

Noted changed to be made to Retention Policy.

Katie to provide more information on joint Christmas party at next meeting.

Motion: Trickett/ DM Broughton resolved that our meeting be adjourned until October 8th, 2019. In Favour 5 Opposed 0; Carried. Time: 10:09 p.m.

Mayor Byron Rodway

Date

Wayne Rose – Town Clerk/Manager

Date