

November 8, 2022

Minutes of a regular meeting of the Council for the Town of Brigus in the Town Hall, Nov 8, 2022, at 7:04 p.m.

MEMBERS PRESENT: Mayor Shears Mercer Jr.; Deputy Mayor Paul Matthews; Councillors Fraser Drover, Greg Hiscock, Byron Rodway and Ashley Kennedy, John Brown

ABSENT:

ALSO PRESENT: Theresa Whelan - Acting Town Clerk, Stephanie Drover, Lorne Youden, Cecilia Stadler

AGENDA: Motion: C Hiscock/Rodway resolved that our Agenda for Nov 8th, 2022 be adopted with additions. In Favour 7; Opposed 0; Carried.

MINUTES: Motion: C Kennedy/Drover resolved that the minutes of our last regular meeting held on Oct 11th, 2022 be adopted. In Favour 7; Opposed 0; Carried.

ARISING FROM MINUTES

DM Matthews noted that the posted minutes for the month of June were mislabeled and requested the date be changed to reflect the actual date.

C Hiscock has reached out to Town Engineers but has not heard back about new proposed public bathroom location. DM Matthews requested we finalize plans as soon as possible so we can have a spring start date. C Rodway expressed concern with lack of parking in the area for the washrooms.

C Rodway mentioned that the position of Town Inspector should be posted ASAP for a January start. C Hiscock said he needs feedback on the draft then we can proceed.

DM Matthews requested an update on 2A South St. M Mercer to follow up with Acting Clerk.

DM Matthews noted that the large boat has still not been removed from Jacksons Quay. M Mercer to discuss with the owner and then provide formal follow up and next steps in writing.

ACTION REPORTS:

DELEGATION

Mrs. Stadler requested that Council reconsider her request to remove or relocate the pole light outside of her property. M Mercer said that this request be deferred until the December meeting to give Council time to review the area before they make a decision.

Mrs. Drover spoke regarding upcoming Recreation plans and provided details about the below 6 items and requested we take it into consideration for the upcoming budget planning.

- 1) Lighting for the ball field
- 2) 2 Sun huts
- 3) More involvement in the hiring of the summer students involved in recreation and/or support in finding additional grants to fund a seasonal sport minded coordinator.
- 4) Storage
- 5) Skateboard Park
- 6) Revitalizing the tennis court

C Rodway inquired if there were any intentions of a swimming hole.

COMMITTEE REPORTS

C Rodway excused himself due to conflict of interest at 8:05p.m

A. Development Committee:

Motion: Drover/Hiscock move to approve in principle 2-4 Englishtown Rd West until service NL approval is given. In favour 6; Opposed 0; Carried;

C Rodway returned at 8:08p.m

50 Ridge Rd – Extension, 395 CB Highway – Alter/Enlarge, 16 School Lane – Garage, 69-71 Keatings Rd – Alter/Enlarge

Motion: Drover/Rodway move to accept the above listed permit applications. In Favour 7; Opposed 0; Carried;

B. Public Works Committee:

Youden PI – C Hiscock expressed that he doesn't know what was done and doesn't know if it meets road take over policy, that the town wasn't made aware that it was done until after the fact. Mr. Youden requested to speak and updated the council that the work was performed as per Mr. Roberts advice and was unable to provide the thickness laid as he was not there all day. M Mercer requested it be deferred until next meeting and Mr. Youden is to provide photos of the work as it was being done.

3-5 The Walk – Find out if Mr. Gushue is going away for the winter and prioritize the repair for Spring of 2023.

C. Finance Committee:

Motion: DM Matthews/Brown resolved that the bills in the amount of \$41,302.18; In Favour 7; Opposed 0; Carried.

Budget – Acting Clerk is on leave from Nov 20-28, we have everything we need and will have to have a meeting next. We will have a meeting with Council in early December to review it.

D. Blueberry Festival Committee:

M Mercer stated that the festival committee is having a meeting on Thursday.

E. Recreation Committee:

Mrs. Drover provided covered budget items during delegation

C Kennedy requested that the bathrooms in the ballfield be opened during winter event, that they would lock and unlock them as they needed. C Rodway stated it was ok so long as recreation is taking responsibility. DM Matthews stated that the tracking and storage of the keys would have to be the responsibility of Recreation and not the Acting Clerk.

Electrical Request – Town will pay the costs of 4 new 20 amp circuits in the canteen building as they are town infrastructure and the cost of the cables should be recreation expenses.

Motion: C Brown/Rodway move that the town of Brigus would pay the upgrade costs and the cost of the cables would come out of the towns recreation budget. In Favour 7; Opposed 0; Carried

Recreation requested that the skating rink be located on the ball field this year due to unsuccessful attempts in the previous location. C Hiscock noted that it was a recreation facility and recreation could use it, it did not require a motion.

Recreation requested to borrow poles from the town for fencing to use at their light display this winter season. Approved no motion required.

F. HR. Committee:

G. Policy Committee:

CORRESPONDENCE

<u>FROM</u>	<u>REGARDING</u>	<u>ACTION</u>
Dept Municipal Affairs 40 School Lane	CEEP Approval	Begin Posting
Dept Municipal & Provincial Affairs 12-14 Chapel Lane	Merging of 2 existing properties Public hearings, plan registrations & appeals Requested update on stream clearing plan	Yes, assessed for Station Rd File No further update
Municipal Infrastructure Reardon Construction	Approval for CB Hwy Phase 1 Phase 2 Hawthorne Project	Motion Motion
Brigus Sports & Rec Brigus Sports & Rec Brigus Sports & Rec	Park & Funding requests Park Electrical Skating Rink	File File File
Dept of Municipal & Provincial Affairs 4-16 Richmond Lane	Capital Investment Plan Road Upgrades Grading & Water run off concern	File Motion
Public Procurement Agency 3 Riverhead Rd	Delegation of Purchasing Auth Water Runoff concern	File Council to review
Dept of Industry, Energy, Technology	Overpayment of grant	Action taken

12-14 Chapel Lane – No plan or proposal to provide, proceed with brush clearing as planned.

Municipal Infrastructure – Motion: C Hiscock/Brown move to accept phase 1 CB Hwy as outlined. In favour 7; Opposed 0; Carried

Reardon Construction – Motion: C Brown/Drover move to approve in principle phase 2 development

4-16 Richmond Lane – Motion: Approve for Mercer Paving to do grading in the opposite direction of the properties. C Hiscock/Rodway. In Favour 7; Opposed; Carried

Dept of Industry, Energy and technology – Motion: C Kennedy/Drover move to pay back the overpayment in the amount of \$1373.

Newfound proposal – Would need to publish for 30 days for business proposal. Motion: C Drover/Brown move to approve in principle new development. In Favour 7; Opposed 0; Carried

GENERAL BUSINESS

Reading in of motions held at private meeting held on Oct 18th

Motion: C Drover/Rodway moved that our 2022 seasonal paving funds be withdrawn from our gas tax fund in the amount of \$187,726.23. Should full funding not be applicable from the gas tax fund the difference will be paid from our town account. In Favour 5; Opposed 0; Carried.

Motion: C Rodway/Drover moved that we purchase the new business desktop computer as well as web hosting services from Computers & Communications. In Favour 5; Opposed 0; Carried.

Motion: C Rodway/Kennedy moved to proceed with purchase of frame and welding services to repair our existing blade. In Favour 5; Opposed 0; Carried.

Outstanding financial obligations to Mr. Rose have been paid in full as per his request and councils approval.

Motion C Drover/Rodway moved to accept Shaw Ventures payment option for additional costs incurred during the Wet Well project. In Favour 5; Opposed 0; Carried.

Motion C Rodway/Drover moved to permit temporary access through town property for Mr. C Murphy, said permission to expire Dec 31, 2022, with the caveat that all associated liabilities are to be accepted by Mr. Murphy. In Favour 5; Opposed 0; Carried.

Reading in of motions held at private meeting held on Oct 25th

Motion: C Drover/Brown moved to extend Mr. Mitchell's permit as per his request. In Favour 4(Drover, Kennedy, Brown, Matthews); Opposed 0, Carried.

Motion: C Drover/Rodway move to accept the town engineers plan to extend Youden Pl. to a minimum of 14 ft so long as our town engineers evaluate and sign off on the completed project repairs. These costs are the developer's expense. In Favour 4(M Mercer, C Rodway, Kennedy, Drover); Opposed 1(DM Matthews); Carried

Motion: C Drover/Brown move to approve the remediation of Fewer/King property providing the homeowner accepts all associated liability. In Favour 6; Opposed 0; Carried

Motion: C Drover/Kennedy move to have our legal team draft a response to Crosbie Law's correspondence. In Favour 6; Opposed 0; Carried.

Motion: Hiscock/Drover resolved that our meeting be adjourned until Dec 13, 2022. In Favour 7; Opposed 0; Carried. Time: 9:31 p.m.

Shears Mercer Jr., Mayor

Date: _____ 2022

Wayne Rose, Town Clerk/Manager