

## December 7, 2021

Minutes of a regular meeting of the Council for the Town of Brigus in the Town Hall, December 7, 2021, at 7:01 p.m.

**MEMBERS PRESENT:** Mayor Shears Mercer Jr.; Deputy Mayor Paul Matthews; Councillors Fraser Drover, Greg Hiscock, Byron Rodway, Ashley Kennedy

**ABSENT:** Councillor John Brown

**ALSO PRESENT:** Wayne Rose - Clerk/Manager, Kevin Spracklin - Maintenance & Public Works,

**AGENDA:** Motion: Drover/Hiscock resolved that our Agenda for December 7, 2021 be adopted with additions. In Favour 6; Opposed 0; Carried.

**MINUTES:** Motion: Hiscock/Kennedy resolved that the minutes of our last regular meeting held on November 9, 2021 be adopted as circulated. In Favour 6; Opposed 0; Carried.

### ARISING FROM MINUTES

Ad Hoc Committee to develop development applications - Councillors Hiscock, Drover & Kennedy

DM Matthews gave an overview of his written report of the MNL 2021 Conference in Corner Brook. Items highlighted were "Code of Conduct, Training for both Council & Staff, Regionalization, Election Reform,"

Town Clerk/Manager note that the shed located at 30 Harbour Drive is now being reviewed by the Dept. of Water Resources.

Mayor Mercer along with Councillor Drover reported that they met with the owner of 28-30 Harbour Dr with regards to the parking issue. There are now No Parking signs in place but the parking area that was approved in the original permit is closed of.

Motion: DM Matthews/Drover resolved that we write the owner of 28-30 Harbour Drive giving him 2 weeks from the date of our letter to have the parking area open for the require numbers of vehicles as to the Towns Municipal Regulations or the business will be ordered to shut down. In Favour 6; Opposed 0; Carried

### **Action Reports:**

Kevin reported that he has been working on the road shoulders, Ditching, drain on Pathend, Dugout. He also noted that our equipment is ready for snow clearing.

### DELEGATION

Nil

### COMMITTEE REPORTS

#### **A. Development Committee:**

Motion: Drover/DM Matthews resolved that the application from 176-204 Cemetery Road - Shed; be approved. In Favour 6, Opposed 0; Carried

Motion: Drover/DM Matthews resolved that the application from 22C Farm Road - Extension be approved. In Favour 6, Opposed 0; Carried

Motion: Kennedy/Rodway resolved that the application from 6-8 Englishtown Road West - House be approved subject to the approval of Service NL. In Favour 6, Opposed 0; Carried

Motion: Hiscock/DM Matthews resolved we reject the application from 68-70 Station Road due to non-compliance of our Municipal Regulations for backyard lot requirements. In Favour 6; Opposed 0; Carried

Motion: DM Matthews/Hiscock resolved that in the future adjacent owners of applications who want to build backyard buildings be notified of the development as per the Development Regulation requirements. In Favour 6; Opposed 0; Carried.

**B. Public Works Committee:** Look at ditching next year

#### **C. Finance Committee:**

Motion: DM Matthews/Hiscock resolved that the bills in the amount of \$27,429.58 be paid. In Favour 6; Opposed 0; Carried.

DM Matthews, Finance Chair, presented the 2022 Municipal Budget to Council and stated that he was happy to report there would be no tax increase on mill rates, water/sewer. Permit Fees changes are as follows:

**Residential**

General Repairs.....	\$15.00 - 6 Months
Sheds/Garage.....	15 Cents Per Sq Ft. - Minimum \$40.00 - 1 Year
Patio & Decks.....	15 Cents Per Sq Ft. - Minimum \$25.00 - 1 Year
Extensions.....	15 Cents Per Sq Ft. - Minimum \$50.00 - 1 Year
New Construction.....	15 Cents Per Sq Ft. - Minimum \$150.00 - 2 Years
Inspection Fee (New Build).....	\$500.00
Inspection Extension.....	\$250.00

**COMMERCIAL:**

Permit To Occupy.....	\$ 25.00
Repairs .....	\$ 30.00 - 6 Months
New Construction.....	20 Cents Per Sq Ft. - Minimum \$200.00 - 2 Years
Extensions.....	20 Cents Per Sq Ft. - Minimum \$150.00 - 2 Years
RV Parks New or Extensions.....	\$ 10.00 - Per Site
Vendor.....	\$ 50.00 - 1 Year
Inspection Fee (New Build).....	\$500.00
Inspection Extension.....	\$250.00

The Towns portion for water/sewer on CB Highway and paving is also budgeted. DM Matthews stated that we have a balanced budget for 2022 in the amount of \$959,154.00.00.

Motion: DM Matthews/Rodway resolved that our 2022 Municipal Budget be accepted and approved as presented. In Favour 6 Opposed 0; Carried.

Motion: DM Matthews/Hiscock resolved that Municipal Tax rates for 2022 be accepted and approved as presented with interest charges of 12% annually. In Favour 6; Opposed 0; Carried.

Motion: Rodway/DM Matthews resolved that we borrow from the ScotiaBank, Bay Roberts for the year 2022, Forty Thousand Dollars (\$40,000.00) as our operating line of credit. In Favour 6; Opposed 0; Carried

**D. Blueberry Festival Committee:** Nil

**E. Recreation Committee:**

**F. HR. Committee:** Councillors Drover & Brown agreed to set on this committee.

**G. Policy Committee:** Councillor Hiscock noted he will work on a policy Manual to present to Council for review.

**CORRESPONDENCE**

<b><u>FROM</u></b>	<b><u>REGARDING</u></b>	<b><u>ACTION</u></b>
Avalon North Wolverines Search & Rescue	Donation	Motion
Eastern Regional Service Board	CB Center Member	File
Tract Consulting / MNL	Asset Management Pre-Planning Program	Motion

Motion: DM Matthews/Rodway resolved that we donated \$100.00 to the Avalon North Wolverines Search & Rescue to buy a new command post. In Favour 6; Opposed 0; Carried.

Motion: Hiscock/Rodway resolved that we support the application from Tract Consulting to apply for funding for Asset Management Pre-Planning Program. In Favour 6; Opposed 0; Carried

**NEW BUSINESS**

1. Town Clerk/Manager Holidays Approved December 22, 2021 to January 3, 2022
2. Invite St. Georges Heritage to our next meeting on January 11, 2021

Motion: DM Matthews/Drover resolved that the Town of Brigus approve it's Stimulus Capital Investment Plan from the Department of Municipal & Provincial Affairs in the amount of \$311,953.31 for the upgrade and replacement of sluice gates and screens at our Regional Water Supply for the Towns of Brigus, Cupids and South River. In Favour 6; (Mayor Mercer, Deputy Mayor Matthews, Councillors Drover, Hiscock, Rodway and Kennedy). Opposed Nil Carried.

Being the last meeting of the year Council expressed seasons greetings.

Motion: Drover/Hiscock resolved that our meeting be adjourned until January 11, 2022, 2021. In Favour 6; Opposed 0; Carried. Time: 9:41 p.m.

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Shears Mercer Jr., Mayor

Date: \_\_\_\_\_ 2021

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Wayne Rose, Town Clerk/Manager